



Calgary Office (Main)
 500, 919 - 11th Avenue S.W., Calgary, Alberta T2R 1P3
 Phone: (403) 229-4700 • Toll Free: 1-800-661-9003 • Fax: (403) 228-1728

Law Society of Alberta

SERVING
 THE PUBLIC
 INTEREST

Edmonton Office
 800 Bell Tower, 10104 - 103 Avenue, Edmonton, Alberta T5J 0H8
 Phone: (780) 429-3343 • Toll Free: 1-800-272-8839 • Fax: (780) 424-1620

www.lawsociety.ab.ca

Lawyer Complaint Form

Law Society File No.: _____

The Law Society of Alberta only has jurisdiction over Alberta lawyers. If your complaint is regarding a lawyer in another province or territory, please contact the appropriate law society.

The Law Society of Alberta complaints process is disciplinary only and will not result in compensation. Please refer to the Law Society of Alberta website for information pertaining to potential claims for any financial loss. These potential claims must be submitted to the Alberta Lawyers Insurance Association.

Complaints about the reasonableness of a fee agreement or the reasonableness of a lawyer's charges should be directed to the Review Office at the Court of Queen's Bench of Alberta. Contact the courthouse nearest to the lawyer's office or refer to the following link: <http://www.albertacourts.ab.ca/cs/reviewoffice/ReviewofLawyer.pdf>

Answer as much of this form as you can. Date, sign and return it either by mail, courier, fax or drop off to one of the Law Society of Alberta offices listed at the bottom of this form.

Please be aware that a copy of this form and enclosures, if any, may be sent to the lawyer you are making the complaint about.

1. INFORMATION ABOUT YOU (please print or type)

Are you an Alberta Lawyer? Yes No

Name: _____

Mailing Address: _____

City: _____ Prov/Terr: _____ Postal Code: _____

Home Number: _____ Work Number: _____

Cellular Number: _____ Fax Number: _____

Email Address: _____

If your business or company is involved:

Company Name: _____

Street Address: _____

City: _____ Prov/Terr: _____ Postal Code: _____

Contact: _____

Position/Title: _____

2. INFORMATION ABOUT THE LAWYER YOU ARE COMPLAINING ABOUT

Note: A separate form must be completed for EACH lawyer you are making a complaint about.

Name: _____
Firm/Company: _____
Street Address: _____
City: _____ Province: Alberta Postal Code: _____
Phone Number: _____

3. COMPLAINANT AND LAWYER RELATIONSHIP

(a) What is your relationship to the lawyer you are complaining about?

Client Former Client
Opposing Party Employed by Lawyer
Opposing Lawyer Other (specify) _____

(b) If complaining about your own lawyer:

When did you hire the lawyer? _____
Has the lawyer quit or been fired? Yes No
What was the lawyer hired to do? _____

Is the matter completed? Yes No

(c) If complaining about someone else's lawyer:

Who does the lawyer act for? _____
What is your involvement? _____

(d) Are you represented by a lawyer? Yes No

If you are currently or were previously represented by a lawyer, provide the following information:

Current Lawyer Former Lawyer
Name: _____
Firm/Company: _____
Street Address: _____
City Prov/Terr: Alberta Postal Code: _____
Phone Number: _____



(e) **What area of law does your complaint involve? Check all that apply.**

- | | | |
|-------------|------------------|---------------------------------|
| Real Estate | Civil Litigation | Administrative/Boards/Tribunals |
| Corporate | Family | Personal Injury |
| Immigration | Wills/Estate | Other (<i>specify</i>) _____ |
| Aboriginal | Criminal | |
| Employment | Commercial | |

(f) **If you are complaining about an estate matter:**

- | | | |
|--|-------|----|
| Are you the estate's executor or administrator? | Yes | No |
| If not, who is the estate executor or administrator? | _____ | |
| Are you a beneficiary? | Yes | No |

4. INFORMATION ABOUT YOUR COMPLAINT

- (a) Describe your complaint in your own words. If necessary, use a separate sheet of paper and attach to this form.



(b) List the enclosures you are providing to our office.

Please do not enclose originals, copies only.

(c) What would you like to see happen as a result of your complaint?

(d) If your complaint is about an opposing lawyer, have you discussed your complaint with your own lawyer?

Yes No Unrepresented

5. ACKNOWLEDGMENT, CONSENT AND SIGNATURE

The Law Society of Alberta requires your consent to discuss your complaint with your lawyer or former lawyer so that we may gather all the information necessary to deal with your complaint. If you do not consent, we may not be able to proceed with your complaint. Do we have your consent to discuss your complaint with your lawyer or former lawyer? Yes No

I acknowledge that by giving my consent, I am waiving any solicitor-client privilege related to my complaint and its background, and that my lawyer or former lawyer is authorized to fully discuss these matters with the Law Society of Alberta.

The Personal information collected in this questionnaire will be used by the Law Society of Alberta for one or more purposes contemplated by the *Legal Profession Act*, the Rules of the Law Society of Alberta, the Code of Conduct, or a resolution of the benchers and will be accessible to all departments of the Law Society of Alberta, including the Alberta Lawyers Insurance Association. The information may be used or disclosed by the Law Society of Alberta, now or in the future, for regulatory purposes, including Law Society of Alberta investigations and proceedings. The Law Society of Alberta may contact you to obtain additional information or to obtain clarification on the information you have provided.

If you have any questions about the collection, use or disclosure of this information, please contact the Law Society of Alberta Information/Privacy Officer at 1-800-661-9003.

Date: _____ Signature: _____

After signing the printed document, return the completed form to one of the following Law Society of Alberta offices:

Calgary Office
 The Law Society of Alberta
 500, 919 - 11 Avenue SW
 Calgary, Alberta T2R 1P3
 Attention: Complaints Intake Officer
 Phone: (403) 229-4700
 Toll Free: 1-800-661-9003
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